

The Journal of Philosophy and Ethics in Health Care and Medicine.

The Submission Guidelines

(1) Qualifications:

1. Contributors need to be members of the Association. However, this does not apply to manuscripts submitted on request (hereinafter referred to as “Requested Manuscripts”).
2. Contributors need to complete payment of the annual membership fee by the time of submission.
3. In principle, a person whose manuscript has been published in the previous issues of the International Journal of the Association cannot submit manuscripts for the following issue. (However, publishing manuscripts in two consecutive issues may be permitted, depending on the content and nature of the submitted manuscripts, in exceptional cases. In such cases, contributors must inform the Association in advance that they are submitting manuscripts for publication in consecutive issues and obtain the approval of the Editorial Board before their manuscripts are peer-reviewed with other submitted manuscripts.

(2) Contributors need to submit the following documents as separate, attached files addressed to the Chair of the Editorial Board indicated at the bottom.

1. The first-phase review: A document file containing the title of the manuscript (English), the summary (approximately 1,600 characters in Japanese or 600 words in English), the contributor’s name, affiliation, and contact information (e-mail address and postal address), together with a file of an already published Japanese or English paper related to the theme of the intended contribution (hereinafter referred to as a “published paper”). Email the above as separate attachments to the Board of the International Journal (the Email address of the Board is shown at the bottom of these guidelines). The “published paper” need not to be a contribution in the Journals of the Association. Submission of a “published paper” is not compulsory, but desirable. Further, contributions must comply with the guidelines for “Acceptable Secondary Publication” of the Association.

*Note: In the first-phase review, the “published paper” and “summary” of the intended contribution will be peer-reviewed; in the second-phase review, the

submitted English manuscript will be peer-reviewed.

2. The second-phase review: Those who are allowed to submit an English manuscript in the first-phase review may submit an English manuscript with an Abstract after reading the “the Guidelines for Authors.” Since the English manuscript submitted for the second-phase review may include developments from the content in the “published paper”, contributors are advised to refer to the guidelines for “Acceptable Secondary Publication” for details. Also, the authors’ affiliations (in English and Japanese) and contact information (e-mail address and postal address) should be included at the end of the manuscript.

The submission for the second-phase review should be done in the same way as the initial submission for the first-phase review. “Requested manuscripts” are peer-reviewed equally with other submitted manuscripts. Every manuscript must be proofread by a native speaker of the English language, except when the contributor is a native speaker of the language.

* Ask a contractor or a researcher whose native language is English to proofread the manuscript and attach a document certifying that the manuscript is proofread (an invoice, or a document, etc. signed by the proofreader).

3. The final review: Contributors whose manuscripts have been found to require revision and further peer review in the second-phase review must revise their manuscripts for resubmission.

(3) Copyright:

The copyright of the published manuscripts shall, in principle, belong to the Association, based on the Japanese Association for Philosophical and Ethical Researches in Medicine Copyright Guidelines. However, as a general rule, the Association will not challenge the use of the published manuscripts by the authors themselves.

(4) The publication fee:

The publication fee for the submitted manuscript (the published paper) is 10,000 Japanese Yen. Ten hard copies of the International Journal and ten hard copies of the published paper (offprint) will be presented to the contributor.

Email the manuscript to harima@buffalo.edu (The Chair of the Board of the International Journal).